

**Part A**

**Driver Details and Date of Activity**

Driver's Name  Company Name

Sunday  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

Day / Month / Year

Fit for Duty 385001

Km Start  Finish

Fuel  Lt.

**Part B**

**Particulars to be entered below at the time of each change of activity**

TRIP PLAN																																				
	From	To																																		

**Part C**

	midnight	1	2	3	4	5	6	7	8	9	10	11	noon	1	2	3	4	5	6	7	8	9	10	11	12	Total Hours
Work Time																										
Non Driving Work Time																										
Non Work Time																										

- DAILY – Vehicle Checklist**
- Inside:**
- Mirror/Registration Label .....
  - Are Instruments Working .....
  - Check Air Pressure .....
  - Windscreen/Wipers/Washers .....
  - Signalling Device .....
  - Check Horn .....
  - Check Brake Operation (Once Moving) .....
- Outside:**
- Fuel in Tank .....
  - Radiator Coolant .....
  - Tyres: Condition/Inflation .....
  - Leaks: Oil/Water/Fuel/Air .....
  - Lights/Lenses/Licence Plates .....
  - Signs/Conspicuity/Do Not Overtake T.V. ....
  - Check Turntables, Ring Feeder & .....
  - Towing Eyes are Engaged .....
  - Ensure Spare Wheel is Secure/Inflated .....

- DAILY – Safety Equipment Checklist**
- Dangerous Goods:**
- Fire Extinguisher (Trailer & Truck) .....
  - Face Shield (Where Applicable) .....
  - Hazchem Signs .....
  - Class Diamond .....
  - Eye Wash Kit .....
  - Gloves .....
  - Safety Torch .....
  - Emergency Procedures .....

**Dimension & Loading Verification**

Load 1	
Load 2	
Load 3	
Load 4	
Load 5	
Load 6	
Load 7	
Load 8	
Load 9	
Load 10	

Priority:  
 A – Serious  
 B – Not Serious  
 M – Monitor  
 D – Defer

**Daily Fault Repair Register**

	Detail of Fault	Priority
Truck Rego		
Trailer Rego		
Dolly Rego		
Trailer Rego		

**Part D**

**Driver Certification**

I certify the above information is correct in every detail:

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Driver's signature